



## Collections System Laborer

**Classification**

Nonexempt

**Salary Range**

\$13.05-\$18.65

**Reports to**

Collections System Supervisor

**Date**

July 31, 2018

**JOB DESCRIPTION**

---

**General Summary/Objective**

Under general supervision, perform operation and maintenance of the wastewater collection system.

**Essential Functions**

1. Work in a crew to assist in general maintenance of the wastewater collections system.
2. Locate wastewater collections line and manholes, excavate and repair lines when needed.
3. Check and maintain pump stations, and various equipment, and make repairs when needed.
4. Repair customers yard/landscaping when required.
5. Record charts change charts and keep accurate logs.
6. Observe standard safety precautions and practices.
7. Follow state and federal laws and regulations.
8. Operate and perform general maintenance with equipment including: power and hand tools, backhoe, ditch witch, air compressor, jack hammer, jet truck, dump truck, etc.
9. Responsible for keeping wet wells clean by using chemicals and/or jet truck.
10. Interface with customers on complaints and inquiries.
11. Interface with contractors and assists with line locations.

**Competencies**

Work in a crew.

Ethical Conduct.

Personal Effectiveness/Credibility.

**Supervisory Responsibility**

This position has no supervision responsibilities.

**Work Environment**

While performing the duties of this job, the employee is required to work outdoors in all weather conditions. Work environment includes: loud noises, sewage, mud, grease, oil, dirt, water, chemicals, and other related conditions. Operator and work around a variety of equipment and machinery.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel or operate objects, tools or controls, and to reach with hands and arms.

While performing the duties of this job, the employee is regularly required to walk, stoop, and crouch, twist, turn, kneel, and bend. Work in ditches, on inclines and banks. This job requires lifting to 50 pounds. The employee is frequently required to talk and hear.

**Position Type/Hours of Work**

This is a full-time position. Standard days and hours of work are Monday through Friday, 7:30 a.m. to 4:30 p.m.

**Required Education and Experience**

A high school diploma, or GED.

**Additional Eligibility Qualifications**

None required for this position.

**EEOC Statement**

Hendersonville Utility District is an equal opportunity provider and employer.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signature below constitutes the candidate or employee understands the requirements, essential functions and duties of the position.

Candidate/Employee\_\_\_\_\_Date\_\_\_\_\_