



Meter Technician

Classification

Non-Exempt

Pay Range

Grade III (\$20.00-\$25.50)

Reports to

Office Manager

Date

December 9, 2024

JOB DESCRIPTION

General Summary/Objective

Under supervision, a Meter Technician performs a variety of duties outdoors in all weather conditions.

Essential Functions

1. Record, and verify digital and dial water meters using automated reading devices.
2. Check for irregularities such as: damaged or malfunctioning meters; variations in consumption; water pressure.
3. Perform disconnect of customer water service for non-payment, or for customers moving out of a location.
4. Perform connection of water service to customer location.

Competencies

Ethical Conduct.

Technical capacity.

Customer focus.

Knowledge of District policies.

Supervisory Responsibility

This position has no supervision responsibilities.

Work Environment

While performing the duties of this job, the employee works outside in all weather conditions. Work environment includes loud noises, water, mud, dirt, and other related conditions. Operator a vehicle, work with a variety of equipment including hand tools.



Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel or operate objects, tools, or controls, and to reach with hands and arms. While performing the duties of this job, the employee is regularly required to walk, stoop, and crouch, twist, turn, kneel, and bend. Work in ditches, inclines, and banks. This job requires lifting to 50 pounds. The employee is frequently required to talk and hear.

Position Type/Hours of Work

This is a full-time position of 40 hours per week.

Required Education and Experience

A high school diploma, or GED.

Additional Eligibility Qualifications

A valid driver's license is required.

EEOC Statement

Hendersonville Utility District is an equal opportunity provider and employer.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Signature below constitutes the candidate or employee understands the requirements, essential functions, and duties of the position.

Employee _____ Date _____