**EFFECTIVE APRIL 1, 2020**. The **Hendersonville Utility District** has partnered with **WaterSmart** and **InvoiceCloud** to provide our customers with an informative customer portal and an advanced payment interface that offers options that were not previously available. Below are steps to create an account and login to the system, along with screenshots of some of the features available in the portal. If, after reviewing this document, you experience issues with the portal or have additional questions, you may contact a customer service representative at 615-824-3717.

To create a new account, browse to **hendutil.net**, click login, and follow the steps below:





NOTICE FOR WHUD SEWER CUSTOMERS



In order to register you will be required to enter your account number. Your account includes all 16 digits of the customer-account number found at the top right of you water bill.

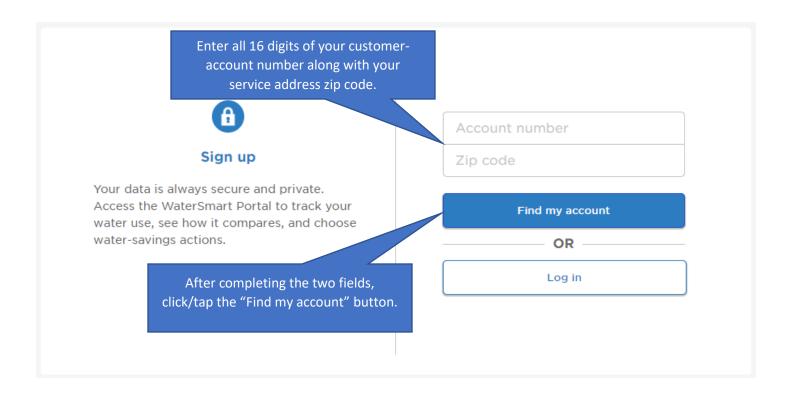


HENDERSONVILLE UTILITY DISTRICT 125 Indian Lake Rd., P.O. Box 180 Hendersonville, TN 37077-0180

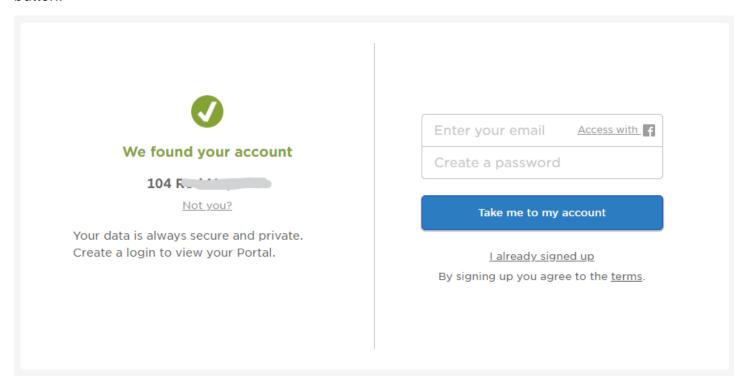
Telephone: (615) 824-3717 FAX (615) 824-3797 Office Hours: Monday thru Friday 7:30am - 4:30 pm Online at www.hendutil.net

The Board of Commissioners will meet on February 28, 2020 at 11:00 AM, in the board room at 125 Indian Lake Rd.

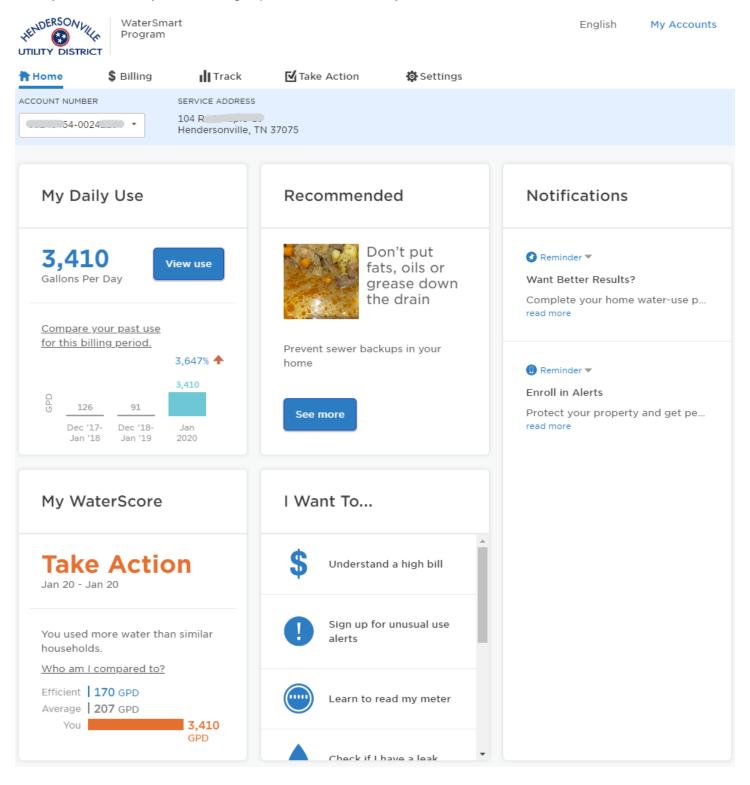
CUSTOMER-ACCOUNT NO:	00 76-05. 34
BILLING INVOICE NO:	701
CUSTOMER NAME:	
SERVICE ADDRESS:	
SERVICE FROM:	01/15/2020 TO 02/13/2020
BILL DATE:	02/18/2020
BILL DUE DATE:	03/15/2020



Once your account information is verified you will be presented with a screen to confirm your address. If this address is correct you will then be required to enter your email address and create a password that is between 8 and 32 characters long. Once complete click/tap on the "Take me to my account" button.

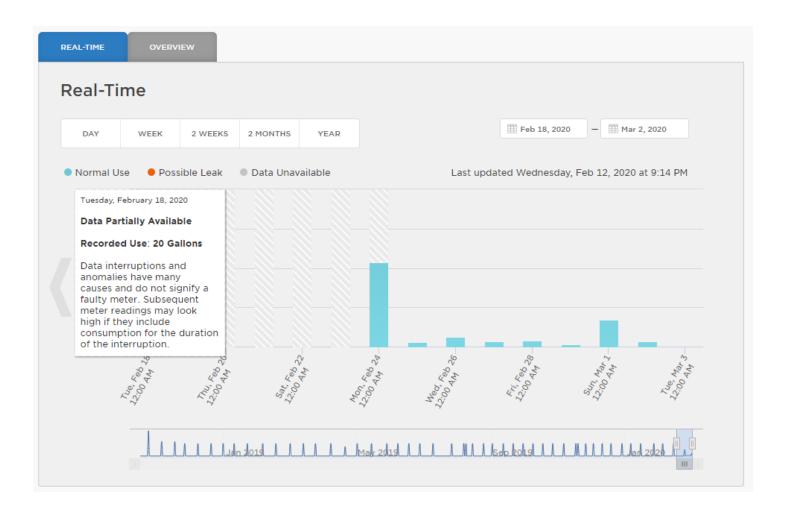


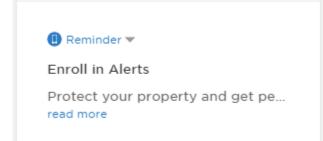
After clicking/tapping on "Take me to my account" you will be presented with the screen below. From here you can track your use, signup for alerts, find ways to check for leaks and save water.



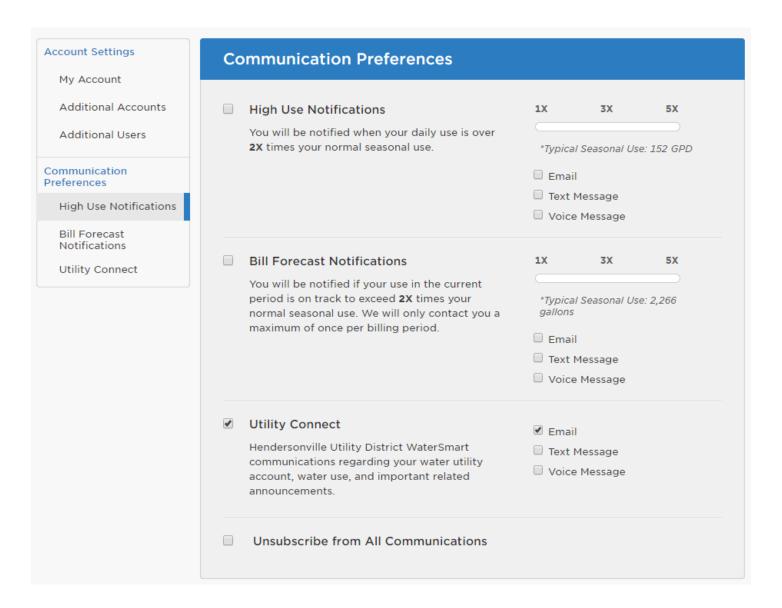


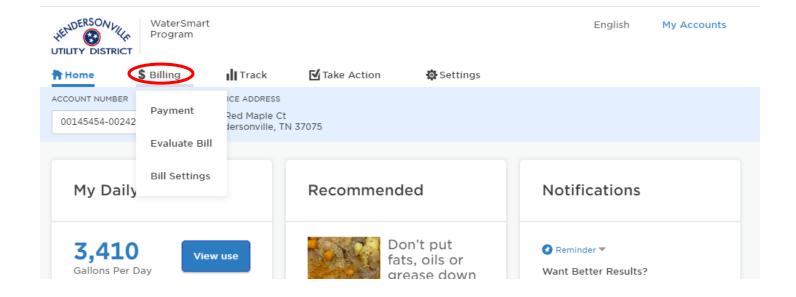
By selecting "View use" you can review your usage by day, week, 2 weeks, 2 months or the year.





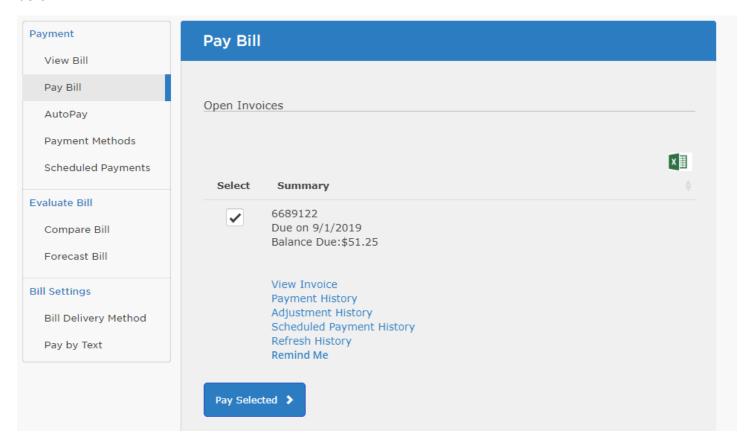
When you select "read more" under the "Enroll in Alerts" section of the "Notifications" area. You can sign up to be notified if your usage and/or forecasted bill is going to exceed 1X to 5X of your normal seasonal use.





By selecting "\$ Billing" from the tabs, you will be able to pay your bill via credit card (Visa, Master Card, Discover, Amex, or eCheck). \* There will be a convenience fee of \$1.95 added to each transaction.

You may also signup for bill reminders, setup recurring payments, as well as other features shown below.



Once the portal is active, feel free to contact our office if you have any questions or require assistance. Once active, Hendersonville Utility will no longer accept credit cards in the office. All payments via credit card or eCheck will be required to be made through this portal or through our Interactive Voice Response (IVR) system. A direct, toll-free, number will be available on our website. Any calls to make a payment over the phone will be transferred to this number.

Thank you.

**Hendersonville Utility District**